

# OREGON MINIATURE AIRCRAFT SQUADRON

## BY-LAWS

April 2011

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These April 2011 By-Laws of the **OREGON MINIATURE AIRCRAFT SQUADRON** replace the previous February 2002 By-Laws.

## **I. NAME AND LOCATION**

- A. The OREGON MINIATURE AIRCRAFT SQUADRON #1 (official registered name) was incorporated in the State of Oregon on April 12, 1982, Registry #160001-19, as a not-for-profit organization.
- B. The name of this organization shall be known as OREGON MINIATURE AIRCRAFT SQUADRON and hereafter abbreviated as OMAS.
- C. The club is located on the Lewis Farms, approximately 2 miles West-South-West of Banks, Oregon.
- D. The mailing address is: P.O. Box 646, North Plains, Oregon 97113.
- E. The current web address is: [www.omas-rc.org](http://www.omas-rc.org)

## **II. GOALS**

- A. To maintain an assembly of persons interested in the promotion and encouragement of operating radio-controlled models.
- B. To assist its members in the construction, set up, operational techniques of radio-controlled models.
- C. To promote SAFETY in all aspects of the hobby.
- D. To provide a forum where members can exchange views and ideas concerning radio-controlled models.
- E. To further the sport of model aviation in the community.

## **III. MEMBERSHIP AND DUES**

### **A. Membership**

1. Membership in OMAS shall be open to anyone interested in the hobby of radio controlled models and who meets the requirements for membership.
2. All applicants must be a current registered member of the Academy of Model Aeronautics (AMA).
3. All applicants must be able to pay the current dues and initiation fees as set forth in Exhibit A – Dues Schedule.
4. Categories of membership are:

- a) Full Member: any individual over the age of 18 as of July 1<sup>st</sup> of the membership year.
- b) Junior Member: any individual under the age of 18 as of July 1<sup>st</sup> of the membership year and not falling under the Family Membership criteria.
- c) Family Membership: the immediate family of a Full Member of OMAS. Immediate family includes spouse and children under the age of 18 by July 1<sup>st</sup> of the membership year. All members of the family wishing to fly must have an AMA membership.

5. Membership applications will be accepted at any regular meeting, at the field by an officer, as well as mail or e-mail. Applications will become effective immediately upon receipt of written application, payment of dues and initiation fees, and proof of current AMA membership.

## **B. Dues**

- 1. Dues shall be payable on or before January 1<sup>st</sup> of each year. Dues are non-refundable except under extraordinary circumstances to be determined by the Board on a case-by-case basis.
- 2. A member shall be in arrears and shall not be considered active if dues have not been paid by the February banquet meeting. Any member who allows their membership to lapse beyond the February meeting of any year shall be assessed an additional ten dollars (\$10.00) and shall forfeit all rights and privileges of membership until all dues and penalties are paid. Those who have not paid their dues as of the March meeting will be dropped from the club roster.
- 3. No special assessments shall be levied upon the membership unless it is initiated by the board and approved by a vote of two thirds (2/3) majority of the members present at a regular monthly meeting. The members must be given a thirty (30) day prior notice by e-mail or mail along with an explanation of the assessment.
- 4. New members who join OMAS between February through October will have their dues prorated for the first year. Members joining after November 1<sup>st</sup> will have their dues applied to the next calendar year.
- 5. Dues Schedule - See Exhibit A.

## **C. Use of Dues and Fees**

1. Membership dues and initiation fees are distributed into the General Fund and the Field Acquisition & Maintenance Fund.
2. Membership dues are allocated to the General Fund which is used to pay operating expenses such as field lease costs, office expenses, minor field maintenance, equipment repair, event costs and other miscellaneous expenses.
3. Initiation fees are allocated to the Field Acquisition & Maintenance Fund which is a reserve fund set aside to pay for major renovations to the present field, and for the expressed purpose of acquiring a new field should the club lose its present site. The Board shall determine what that project might be and present it to the membership. A two-thirds (2/3) vote of the membership would be required to pass such an expenditure.

#### **D. Resignation**

1. Any member in good standing may resign his/her membership by giving written notice to the club.

#### **E. Termination**

1. If any member ceases to have the qualifications necessary for membership in the AMA or drops his/her membership in the AMA, membership in OMAS shall thereby automatically terminate subject to reinstatement upon restoration of eligibility.

#### **F. Expulsion**

1. This section provides for enforcement of the Safety Rules that are related to flying activities or any other unacceptable behavior by an individual member or members.
2. Any individual may be expelled from membership in OMAS if, in the Board's determination, such individual willfully commits any act or omission which is a violation of any of the terms of these OMAS by-laws, the rules of the AMA, or which is detrimental to OMAS, the AMA, or to model aviation.

#### **G. Reinstatement**

1. Any member who has been expelled from membership, may be reinstated to membership by written application and a two-thirds (2/3) majority vote of the Board.



#### **IV. OFFICERS AND DUTIES**

- A. PRESIDENT – The President shall preside at all meetings of the club and the Board and shall act as spokesperson in all matters pertaining to the club.
- B. VICE-PRESIDENT – The Vice President shall fill in for the President in his absence. He shall maintain an accurate record of all club assets and historical records.
- C. SECRETARY – The Secretary shall record minutes of each general membership meeting and each Board meeting and handle all correspondence pertaining to club activities. The Secretary will also be the contact person with the AMA in case of questions, problems or situations.
- D. TREASURER – The Treasurer shall collect all monies from dues and keep a written record of all funds received and all funds spent. An accounting of all transactions shall be presented to the membership at the monthly meeting.
- E. DIRECTOR POSITION #1 – Director 1 will be the Safety Officer/Field Marshall. He will enforce all safety regulations and shall maintain the field, and recommend improvements and changes to the facilities.
- F. DIRECTOR POSITION #2 – Director 2 will be the Membership/Training Officer. He shall promote and coordinate membership in OMAS and be in charge of setting up a training program at the field.
- G. DIRECTOR POSITION #3 – Director 3 will be the Information Officer. He will publish the club newsletter once a month. He will also be responsible for publicity to the general public of OMAS events when appropriate.
- H. PAST PRESIDENT – The past president is an ex-officio to provide guidance on how successful activities of the club were conducted in the past. This position is not a voting Board member and is at the option of the elected Board and at the option of the past president.

#### **V. ELECTION OF OFFICERS**

- A. Each paid member in good standing shall be entitled to one (1) vote. Proxy votes will be accepted in writing only. The President will vote only as a tie breaker.
- B. The membership shall elect the President, Vice President, Secretary, Treasurer and three (3) Directors. Nominations will be entered at the February Banquet general membership meeting. Nominations can be from the February meeting floor, or by mail or by e-mail but must be received by a Board member prior to the January meeting.
- C. Elections will be held at the February annual banquet.

D. A written ballot is required for the election or removal of a club officer unless waived by a simple majority vote of the members present.

E. Vacancies in any office shall be filled by appointment by the remaining officers. This appointee will serve until the end of the term for which his predecessor was elected and will take office immediately.

F. Officers are elected to a term of one (1) year and may be elected to serve no more than three (3) consecutive years.

G. New officers will take office on March 1<sup>st</sup>.

## **VI. BOARD OF DIRECTORS**

A. The elected club officers shall constitute the Board of Directors. This will include; President, Vice President, Secretary, Treasurer and three (3) Directors.

B. The Board shall direct the affairs of the club and day to day business. It shall be empowered to authorize expenditures of up to \$1000.00 in an emergency without further approval of the club membership if three (3) or more Board members agree upon the expenditure.

C. Annual audit of the books and club property shall be done in November of each year by the Board.

D. Board meetings may be called at any time by the President or his delegate from the Board.

E. A simple majority of the Board shall constitute a quorum and can make changes and decisions for the good of the club without a 7 member or 60% vote of the members. See Article VII, paragraph C.

F. The Board shall determine which of the three directors will fill the seats of Safety Officer/Field Marshall, Membership/Training Officer and Information officer.

## **VII. MEETINGS**

A. Regular general membership monthly meetings shall be held on the 1<sup>st</sup> Tues. of each month at 7:00 PM. The Board shall meet on the 3<sup>rd</sup> Tues. at 7:00 PM.

B. The Board may call special meetings at any time. All members will be notified by e-mail or phone at least 48 hours in advance.

C. Seven (7) members or 60% of the membership at any official meeting shall constitute a quorum. If less than 7 members or 60% of the membership are at any meeting, then the Board shall vote the decision for the good of the club as per Article VI, paragraph E.

## **VIII. COMMITTEES**

A. Committees of OMAS shall be appointed by the Board and may be approved by a simple majority vote of the members present at a meeting. Committees may serve throughout the President's term. Committees may also be formed ad-hoc to complete a designated task.

## **IX. MISCELLANEOUS PROVISIONS**

A. Official meetings of OMAS, will be run under Roberts Rules of Order.

B. The fiscal year of OMAS will coincide with the calendar year, January 1<sup>st</sup> to December 31<sup>st</sup>.

C. The duration of OMAS shall be perpetual.

D. Dissolution of OMAS can take place with the approval of two thirds (2/3) vote of all the members of the club in good standing. That vote to be by e-mail or mail. Upon dissolution, all club funds are to be divided equally between all active (current on dues) members at the time of dissolution.

## **X. AMENDMENTS TO BY-LAWS**

A. Amendments to the By-Laws may be initiated at any general meeting of the OMAS membership provided that the members shall have been notified by e-mail, mail, or phone at least thirty (30) days in advance of the regular monthly meeting to consider the amendments. The proposed amendments shall be a part of the notification.

B. Amendments shall be approved by no less than a two thirds (2/3) majority vote of the members responding.

## **XI. SAFETY**

A. All flying activities under the sponsorship of OMAS shall be in accordance with AMA rules and regulations. That current AMA safety codes shall be that of the club in addition to any local rules and regulations.

B. The Safety Officer, or an instructor that has been appointed, shall be responsible for the enforcement of the safety rules.



C. The Safety Officer and Board members shall formulate a list of field regulations to insure safe operating conditions at the flying site.

D. Rules may be added, deleted or changed by the Safety Officer as the need arises and members notified.

## **XII. GRIEVANCE PROCEDURE**

A. See Exhibit B

# Exhibit A

## Dues Schedule

	Annual Dues	Initiation Fee
Full Member	\$75.00	\$50.00
Junior Member	\$35.00	\$0.00
Family Member	\$20.00	\$0.00

Where,

Full Member: any individual over the age of 18 as of July 1<sup>st</sup> of the membership year.

Junior Member: any individual under the age of 18 as of July 1<sup>st</sup> of the membership year and not falling under the Family Membership criteria.

Family Membership: the immediate family of a Full Member of OMAS. Immediate family includes spouse and children under the age of 18 by July 1<sup>st</sup> of the membership year. All members of the family wishing to fly must have an AMA membership.

## **Exhibit B**

### **Grievance Procedure**

1. The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board for its consideration by means of a 'Grievance Form,' see Exhibit C.
2. The Board shall use its judgment in carrying out action according to the following recommended procedure:
  - a. A grievance form will be filled out and turned into the Field Marshall/Safety Officer or other Board member. At least one witness is required to sign the form.
  - b. First violation will result in a verbal reprimand given by the Safety committee and will be recorded in the Safety committee files. Complainant's name will be disclosed.
  - c. Second violation can result with the flying privileges of the accused being suspended for up to thirty (30) days. Written notice of this shall be issued and a copy published in the club newsletter. The accused has the right to a written rebuttal to be reviewed by the Board.
  - d. Third violation can result in the member's expulsion for at least one year or longer if deemed necessary by the Board. Three violations must occur within a two (2) year period.
3. Any member receiving a Grievance, who directs any retaliation action against the person filing said grievance, will be subject to immediate expulsion from the club. This is to include threats, intimidation, physical harm, intentional equipment damage or any other action deemed to be retaliatory by the Board.

